

VOLTA RIVER AUTHORITY

REQUEST FOR EXPRESSION OF INTEREST (EOI)

CONSULTANCY SERVICES IN BEEKEEPING PROJECT AT OTI & VOLTA REGIONS

The Volta River Authority (VRA) intends to apply part of its Budgetary Allocation to payments under the contract for the provision of Consultancy Services in Beekeeping projects to members of the Community Based Organizations who provide reforestation activities for the VRA mainly along the Volta Lake.

The services required include training of Six-Hundred (600) Volunteers in twenty (20) communities in Beekeeping management, setting up an apiary in each of the twenty (20) communities as well as undertake monitoring and reporting of the project for a three (3) year duration commencing on **October 30, 2023**

A. The VRA now invites eligible and reputable local Non-Governmental Organizations (NGOs), to indicate their interest in providing the said services. Interested NGOs must provide information indicating that they are qualified to perform the services (Brochures, description of similar assignments including project costs, experience in similar conditions, availability of appropriate skills among staff, available resources such as vehicles, apiary accoutrement and equipment as well as proof of understanding apiary management and honey processing and marketing etc.).

B. NGOs may associate to enhance their qualifications. Interested NGOs should note that they may be required to make presentations on their proposed services as part of the EOI process.

Mandatory Requirements:

The EOI is open to all eligible NGOs that are based in the Oti and Volta Regions. Interested NGOs must be registered in either South Dayi, North Dayi and Biakoye Districts as well as Kpando Municipal Assembly.

Lead NGO is expected to prove their legal existence, provide Audited Reports by Certified Auditors for years 2021 – 2022 as well as evidence of fulfilling their tax obligations of their staff during the same period.

Additional Requirements:

- Business registration
- Valid Tax Clearance Certificate
- Valid SSNIT Clearance Certificate
- Registration Certificate from the Public Procurement Authority as a Service Provider

C. Notes

1. Selection/shortlisting of NGOs will be in accordance with the mandatory requirements, additional requirements (where applicable) and guided by the requirements of the Public Procurement Act 2003, (Act 663) as amended.
2. One (1) original and three (3) printed copies of the **EOI** plus one (1) electronic Portable Document Format (**PDF**) version in a sealed envelope clearly marked with the right EOI Subject shall be submitted.
3. A Submission Form must be signed at the time an EOI is submitted by a representative of the NGO.
4. Only shortlisted NGOs will be invited for the second stage of the procurement process (Request for Proposal) leading to a final selection of the successful NGO.

5. Interested Local NGOs may obtain further information at the address below from 09:00 hours to 17:00 hours GMT each working day from **Monday, June 5, 2023** till the closing date for receiving of proposals.

Tel No. 034 - 3020388

Email: desd@vra.com

Digital Address: EA-0604-8223

6. The EOI must be Signed, Sealed, and clearly marked

“EXPRESSION OF INTEREST FOR PROVISION OF CONSULTANCY SERVICES IN BEEKEEPING AT OTI & VOLTA REGIONS” (Package No. GR/VRA/CS/0016/2023

The EOI must be addressed to the address below:

**THE DIRECTOR
ENVIRONMENT & SUSTAINABLE DEVT.
DEPARTMENT
VOLTA RIVER AUTHORITY
P.O.BOX 77
AKOSOMBO, GHANA**

and hand-delivered to:

**THE OFFICE OF THE DIRECTOR
ENVIRONMENT & SUSTAINABLE DEVT.
DEPARTMENT, VOLTA RIVER AUTHORITY,
AKOSOMBO, GHANA @ 15:00 hours GMT on
Monday July 17,2023.**

7. Late EOIs shall not be accepted.

